

**HUMAN RESOURCES OFFICE
CALIFORNIA NATIONAL GUARD
9800 Goethe Road
P.O. Box 269101
Sacramento, CA 95826-9101**

AIR TECHNICIAN VACANCY ANNOUNCEMENT #04-003A

**Quality Assurance Specialist (Acft)
80118000/A FC: 21A100
GS-1910-09/07
\$38,936 - \$50,617 pa
\$31,830 - \$41,380 pa**

**ANNOUNCEMENT DATE: 11 December 2003
CLOSING DATE: 21 January 2004**

SELECTING OFFICIAL: Logistics Management Officer

**APPOINTMENT FEATURES: Excepted Service
Enlisted Grade**

POSITION LOCATION: 144th Fighter Wing - Fresno, CA

APPLICANTS NOT MEETING FULL QUALIFICATIONS FOR THE GS-09 POSITION INDICATED BELOW, MAY BE CONSIDERED FOR THE GS-07 TRAINEE, IF QUALIFIED. STATEMENT-OF-DIFFERENCE OF QUALIFICATION REQUIREMENTS FOR EACH ARE INDICATED.

This position is located in a National Guard Logistics Directorate. Its purpose is to participate with maintenance management officials and other maintenance functions in developing plans and procedures for assuring quality and reliability of products.

1. AREA OF CONSIDERATION: 144th Fighter Wing. Applications will be accepted from current technicians and military members of the 144th Fighter Wing, Fresno, CA., only.

2. CONDITIONS OF EMPLOYMENT: a. Must qualify for appropriate level of security clearance required by the position. b. Must wear appropriate military uniform including required grooming standards. c. Must maintain a compatible military unit, grade, and job assignment as required by current directives. d. Must participate in PD/EFT (Direct Deposit).

3. MILITARY GRADE AVAILABLE: ENLISTED GRADE THROUGH E-7. PRIOR TO EFFECTIVE DATE OF PERSONNEL ACTION, SELECTEE MUST OCCUPY A COMPATIBLE MILITARY POSITION WITHIN A COMPATIBLE UNIT IN ENLISTED GRADE THROUGH E-7 OR HAVE A COMPATIBILITY WAIVER APPROVED BY NATIONAL GUARD BUREAU. GRADE INVERSION IS NOT ALLOWED. IF THIS IS A SUPERVISORY POSITION, THE MILITARY GRADE OF SELECTEE MUST BE EQUAL TO OR HIGHER THAN THE MILITARY GRADE OF THOSE TO BE SUPERVISED.

CONTINUED ON NEXT PAGE

CALIFORNIA NATIONAL GUARD

AIR TECHNICIAN VACANCY ANNOUNCEMENT #04-003A

NOTICE: All National Guard applicants must state Unit of Military Assignment, Military grade and MOS/AFSC.

4. QUALIFICATION REQUIREMENTS:

a. **Quality Assurance Specialist, GS-1910-09/07, General:** Experience, education or training which demonstrates the skill to present technical information verbally or in written form; skill to collect and analyze data; skill to apply guideline material by reading and interpreting technical material, and skill in dealing with others in a work relationship.

b. **Quality Assurance Specialist, GS-1910-09, Specialized:** Must have 24 months experience with established principles, techniques and accepted practices of quality assurance work; including the application of statistical sampling techniques sufficient to perform assignments of moderate scope and complexity; experience that provided well grounded practice and theory in the area of specialization (i.e., electronics, ammunition, aircraft, etc) with enough experience to operate in any job that is commonly done, using this expertise on the basis of judgment and initiative, without need for special advice; experience in the preparation of technical reports on quality levels to identify specific problem areas and to recommend corrective action; and experience which required significant and concrete work accomplishments (i.e., special projects, working groups, or detailing assignments); and involved interpersonal contacts in a quality assurance or related field.

c. **Quality Assurance Specialist, GS-1910-07, Specialized:** Must have 12 months specialized experience which provided a familiarity with basic quality assurance methods and operating procedures sufficient to perform assignments of an advanced trainee nature for which there are clear precedents; experience that has provided a familiarity with equipment and practice4s in the line of work (e.g., electronics, ammunition, aircraft, etc) to complete routine jobs without assistance, but needs assistance for jobs which demand application of this knowledge in order to solve new problems; experience in administrative or technical work that required preparing nonroutine correspondence, reports, instructions or similar material which included the use of basic technical terminology; expertise in work that involved dealing with coworkers or subordinates to elicit their cooperation to perform specific tasks, or to comply with regulations, policies, or practices

If selected as trainee, appointee may be non-competitively promoted to GS-09 upon meeting full qualifications and recommendation of supervisor.

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

d. For those positions which require the operation of motor vehicles, candidates must possess and maintain a current and valid California driver's license.

e. **Substitution of Education:** A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months of experience. The education must

CONTINUED ON NEXT PAGE

CALIFORNIA NATIONAL GUARD

AIR TECHNICIAN VACANCY ANNOUNCEMENT #04-003A

have been in related fields such as production management, business management statistics, industrial technology, engineering or a discipline directly related to the specialization involved in the career pattern of the position to be filled.

TO BE CREDITABLE, XEROX COPIES OF COLLEGE TRANSCRIPTS ARE REQUIRED

5. KNOWLEDGES, SKILLS, AND ABILITIES: The following knowledges, skills, and abilities will be used to determine the best qualified applicants from which selection will be made:

a. Knowledge of quality assurance procedures and methods, and the sources of pertinent regulatory and guideline material related to the functional activity supported by the quality assurance program.

b. Knowledge of pertinent characteristics of the product(s) involved, the operations or processes affecting critical characteristics, test and inspection techniques, the techniques for assessing operations or processes to detect unsatisfactory conditions.

c. Skill in summarizing, analyzing, and evaluating quality data to prepare technical reports.

d. Skill in developing quality data sources, recognizing discrepancies, detecting trends, investigating to develop additional or corroborative information, and preparing documented technical reports of findings.

SELECTEE WILL BE REQUIRED TO BE ASSIGNED IN A COMPATIBLE MILITARY POSITION IN AFSC 2AXXX.

MALE SELECTEES BORN AFTER 31 DECEMBER 1959 WILL BE REQUIRED TO SIGN A PRE-APPOINTMENT CERTIFICATION STATEMENT FOR SELECTIVE SERVICE.

INSTRUCTIONS FOR APPLYING: INDIVIDUALS MAY APPLY BY SUBMITTING AN OPTIONAL FORM (OF) 612, OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT; A STANDARD FORM (SF) 171, APPLICATION FOR FEDERAL EMPLOYMENT; A RESUME OR ANY OTHER WRITTEN FORMAT. IF YOUR APPLICATION OR RESUME DOES NOT INCLUDE ALL THE ITEMS REQUESTED ON THE OF-612 AND THIS VACANCY ANNOUNCEMENT, ALONG WITH A NARRATIVE DESCRIPTION OF HOW YOU MEET THE GENERAL AND SPECIALIZED EXPERIENCE REQUIREMENTS, YOU MAY LOSE CONSIDERATION FOR THE POSITION. IF YOU DESCRIBE MORE THAN ONE TYPE OF WORK (FOR EXAMPLE, CARPENTRY AND PAINTING, OR PERSONNEL AND BUDGET), WRITE THE APPROXIMATE PERCENTAGE OF TIME YOU SPENT DOING EACH. THE ABOVE FORMS ARE AVAILABLE AT THIS OFFICE AND ANY FEDERAL AGENCY.

ALL APPLICATIONS MUST BE SIGNED & DATED

SUBMIT APPLICATIONS TO: THE HUMAN RESOURCES OFFICE (HRO), P.O. BOX 269101, SACRAMENTO, CA 95826-9101 (OR FOR EXPRESS MAIL: 9800 GOETHE ROAD, SACRAMENTO, CA 95826-9101). ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY CLOSE OF BUSINESS ON THE CLOSING DATE INDICATED ABOVE. VETERANS PREFERENCE DOES NOT APPLY.

CONTINUED ON NEXT PAGE

CALIFORNIA NATIONAL GUARD

AIR TECHNICIAN VACANCY ANNOUNCEMENT #04-003A

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

FEDERAL LAW PROHIBITS THE USE OF GOVERNMENT ENVELOPES, POSTAGE, OR FACSIMILE (FAX) FOR SUBMISSION OF APPLICATIONS.

PERMANENT CHANGE OF STATION (PCS) EXPENSES MAY NOT BE AUTHORIZED FOR THIS POSITION. AUTHORIZATION FOR PAYMENT OF PCS EXPENSES WILL BE GRANTED ONLY AFTER DETERMINATION IS MADE THAT PAYMENT IS IN THE BEST INTEREST OF THE CALIFORNIA NATIONAL GUARD.

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

OUR WEBSITE ADDRESS IS: [HTTP://WWW.CALGUARD.CA.GOV/CAHR](http://www.calguard.ca.gov/cahr). YOU CAN LOCATE ALL CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENTS USING THIS SITE.